

**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE STATE OF CONNECTICUT  
AND  
STATE EMPLOYEES BARGAINING AGENT COALITION (SEBAC)**

Whereas the parties have considered the impact of the COVID-19 Crisis, the Governor's "Stay Home Stay Safe" order, and of Executive Order No. 7Q on the Pre-Retirement Power of Attorney process currently in use; and

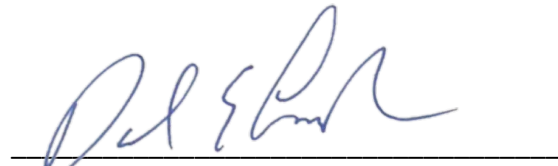
Whereas the parties want to encourage the completion of these forms notwithstanding the obstacles to completion presented by the crisis and the need to stay home and stay safe;

Therefore, the parties agree.

1. Consistent with Executive Order No 7Q, a properly completed Form CO-1049 remotely notarized with or without witnesses in accordance with that order shall be treated like any other Form CO-1049 and retained and enforced in accordance with its directives unless and until changed by the employee. A form shall not be deemed improperly completed because of failure to include entire social security numbers for the employee or the attorney in fact, provided, in each case, the last four digits of the social security number are included. These forms may be filed directly with the Retirement Division at such email or address or addresses as the Division may determine.
2. During the pendency of the existing declaration of emergency, if an otherwise properly completed CO-1049 has not been notarized -- either as directed on the form or as authorized by Executive Order No 7Q -- it will be retained and enforced in accordance with its directives only if it is submitted with a photograph or other legible digital copy of the employee's driver's license or other state-issued photo-identification. These forms may be filed directly with the Retirement Division at such email or address or addresses as the Division may determine.
3. CO-1049 forms which are valid due to paragraph 2, above, shall be valid and enforceable only until 60 days following the repeal of Executive Order 7Q, or 60 days following the ending of the declaration of emergency whichever comes first. The Division will by such process as it deems best either upon receipt of such a CO-1049 form, or at an appropriate time thereafter, indicate to the filer the temporary nature its validity.

*S. Fae Brown-Brewton*  
Sandra Fae Brown-Brewton  
Undersecretary for Labor Relations

4/29/2020  
Date:

  
Daniel E. Livingston, Chief Negotiator  
State Employees Bargaining Agent Coalition

4/29/2020  
Date: